

H. LYNN JONES II
Clerk of Court and Ex-Officio Recorder
Fourteenth Judicial District of Louisiana
Parish of Calcasieu
Lake Charles, Louisiana



Post Office Box 1030
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Main: 337-437-3550
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Motion for Judgment of Acquittal and for Expungement and Motion for Expungement

Information Sheet

- The Clerk of Court will only have records of those individuals that were processed through the 14th Judicial Court System. If you went to court at Lake Charles City Court or Sulphur City Court, you will need to contact their office for Expungement information. There may be some cases where you may not be in our records but will need to file an Expungement with us.
Please contact our office for further information.
- If you Pled Guilty and you were sentenced under Article 893 or Article 894 you will need to apply for a Motion of Judgment of Acquittal and for Expungement. You will need to check your court minutes in order to find this information. If you plead guilty and were not sentenced under Code of Criminal Procedure 893 or 894 you are not eligible for an Expungement of your record, you will need to contact an Attorney of Law for further assistance.
- If your charges were dismissed, rejected, NPO'D or an arrest or charge only will need to complete the form Motion of Expungement. You will need to follow the same instructions to process this form.
- You must have completed all Probation and/or Community Service sentences before you can apply for an Expungement. If you were sentenced to any probation time or community service you will need to provide our office with a letter or certificate showing proof of completion. If you were sentenced to supervised probation you will need to contact the Office of Probation and Parole (you may check your file to see if a letter was filed with our office). If you were sentenced to Community Service, Supervised Probation or Unsupervised Probation, required to complete any Training Courses, etc., you will need to contact the Safety Council. (Attach this information to your Motion for Expungement). **IF YOU DID NOT CONTACT THE SAFETY COUNCIL FOR YOUR SUPERVISED AND/OR UNSUPERVISED PROBATION, YOU CAN NOT FILE FOR AN EXPUNGEMENT UNTIL YOU PROVIDE OUR OFFICE WITH A LETTER OR CERTIFICATE OF COMPLETION.** (Safety Council of Southwest Louisiana 436-3354)
- You must know the arresting agency and the arrest date or charge date. All agencies will go by the arrest or charge date. (Check your record for Bill of Information for date of arrest or contact the agency that arrested you.)

EXPUNGEMENT FORMS
NON-CONVICTION

TAMMY THIBODEAUX
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