

H. LYNN JONES II
Clerk of Court and Ex-Officio Recorder
Fourteenth Judicial District of Louisiana
Parish of Calcasieu
Lake Charles, Louisiana



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January 11, 2023

To Whom It May Concern,

Effective immediately, the Calcasieu Parish Clerk of Court West Cal Annex will cease to provide UCC services.

We had the good fortune of employing office manager Veronica Allison, who was fully trained in UCC processing. With her retirement, all UCC processing will be moving to the Lake Charles office. Originally, her retirement was scheduled for the end of January, but personal circumstances have warranted her early departure. We wish her the best and appreciate her years of service.

For future processing, you can mail or deliver your packets to:

Calcasieu Clerk of Court
UCC Processing
PO Box 1030
Lake Charles, LA 70602

Our UCC Processing team includes:

Rebecca Guillory
337-437-3550 Ext. 491
rguillory@calclerkofcourt.com

Kathy Rountree
337-437-3550 Ext. 208
kroundtree@calclerkofcourt.com

We thank you for your continued patience as we navigate changes in our staffing and protocols.

Michelle O. Jordan
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